



Gene J. Williams Award Application Form

Section One: Contact Information

Name: _____

Mailing Address: _____

Telephone: _____

E-Mail Address: _____

College or University Name: _____

Graduate School Dept.: _____

Section Two: Information about Submitted Project

1. What kind of work are you submitting?

- Paper written for course or excerpted from thesis
- Blog/collection of blogs about materials from a repository
- Finding aid
- Website or pathfinder
- Digital collection
- Exhibit
- Outreach Video
- Podcast
- Other (Please specify: _____)

2. The work was created for:

- A thesis
- A practicum
- A graduate assistantship
- A specific course

Please specify the course name and instructor:

3. What is the title of your project?

Section Three: Process Paper

The process paper should include a description of the work completed to create the project. The process paper should also briefly describe the impact of the project. If completed for a thesis or a course, explain the contribution of the work to archival scholarship. If completed for a practicum, explain how the project helped your institution and/or its researchers. The process paper should have no more than 500 words.

When you submit this application, please include the process paper as a PDF or Word formatted attachment.

Have you completed a process paper?

Yes

No

Section Four: Applicant Certifications

I certify that this archives-centric project was submitted for a graduate-level course or for completion of a requirement to graduate from a graduate-level program.

Applicant signature: _____ Date: _____

Should my project be selected as the winner, I give SNCA permission to publish it in the *Journal of the Society of North Carolina Archivists (JSNCA)*, the SNCA YouTube page, or other official SNCA channels.

Applicant signature: _____ Date: _____

Please note: You may type your name in the above blanks. If chosen as a winner, we will ask you to submit a physical or digitally secure signature.

Applications and projects should be submitted electronically with the subject line "Williams Award" to the SNCA Education Chair, Marlana Rose, at barberm@ecu.edu by **Friday, January 12, 2024**. Please see instructions below for how to submit each kind of project.

Submission Instructions

- Papers

- Please submit your paper as a PDF or Word file, sent as an attachment with your application.
- Blogs
 - If published, please provide a link or links to the selected blogs. If not published, please provide the blogs collected in a single PDF or Word file, sent as an attachment with your application email.
- Finding aid
 - If published, please provide a link to the finding aid on the repository's website. If not, please provide the finding aid as a PDF or Word file, sent as an attachment with your application email.
- Website or pathfinder
 - Please provide a link to the website or pathfinder in your application email. If the website is not yet live, please contact the SNCA Education Chair for alternative means of entry.
- Digital collection
 - Please provide a link to the digital collection in your application email. If the collection is not yet live, please contact the SNCA Education Chair for alternative means of entry.
- Exhibit
 - Please Include images of completed exhibit and component pieces, including any descriptive text and labeling, as either an online gallery or attachments provided in email.
- Outreach video
 - If published online, please provide a link to the published video. If not, please contact the SNCA Education Chair for a secure FTP link to upload your video.
- Podcast
 - If published online, please provide a link to the podcast. If not, please contact the SNCA Education Chair for a secure FTP link to upload your podcast.
- Other projects
 - If available online, please provide a link for evaluation. If not, please contact the SNCA Education Chair to determine the best method of submitting your project.