



## **MICHELLE FRANCIS SCHOLARSHIP Application Requirements**

### **Purpose**

The purpose of the Michelle Francis Scholarship is to provide SNCA members access to professional development opportunities by attending the annual SNCA conference. This award is intended to provide assistance with travel and conference fees and to defer costs associated with attending the conference. It also allows an archivist that normally might not attend an opportunity to increase their knowledge by attending this important function.

### **The Award**

Two scholarships of \$250 will be awarded. Scholarship funds may be used for conference registration, workshops, conference meals, and travel expenses. Persons meeting the criteria outlined below are encouraged to apply.

For this scholarship, an individual must currently:

- Be a current SNCA member
- Be employed in an archives or related position (special collection librarian, etc.)
- Demonstrate a financial need

### **Additional Information**

- The award winner is not eligible to apply for the award again for five years.
- Financial need will be a factor in evaluating applications.
- Consideration will be given to whether scholarship applicants have attended prior conferences, with special consideration given to first-time SNCA Annual Conference attendees.

### **Application Information**

Submit:

- Current resume or CV
- Letter of reference from a person with knowledge of the applicant's work.
- Essay, in 400 words or less, describing financial need and/or circumstances, your job and how you plan to use the information you learn in your work.

Applications are due **February 29, 2024**.

**Email materials with “Michelle Francis Scholarship” in the subject line to:**

Shaunta Alvarez/SNCA Development Chair

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